



Title: Director of Racquets (DOR)

Reports To: General Manager

Job Summary: An individual to take the year-round racquets program to the next level by evaluating and enhancing the adult, junior, and competitive programs and events, while improving the recreational playing experience. The position is full-time and highly visible. Must have excellent interpersonal skills, a keen sense of emotional intelligence, a leadership presence with staff, members, and guests, and a strong desire to improve membership experience. The DOR is expected to be a leader on and off the court and actively contribute to a work culture that prides itself on professionalism and respect.

The DOR will be expected to deliver a first-class racquets experience while working closely with the General Manager, Racquets Trustees and Committee to elevate the member experience both on and off the court.

Education / Experience:

- Bachelor's Degree or equivalent
- Certified racquets-professional in both tennis and paddle
- 5.0 playing ability (both Tennis and Paddle)
- Fundamental understanding of pickleball

Duties / Responsibilities:

- Plan and oversee Comprehensive Racquets Program
 - Range of activities and instruction for all ages and skill levels of players
 - All racquet sports including tennis, platform tennis, pickleball and other racquets activities
 - Be able to outline both a short-term and long-term vision of the Club's racquets program
 - Programming to include (but not limited to), teams, clinics, round robins, tournaments, social events, and any other programming deemed appropriate and advisable by the General Manager or Racquets Trustees
 - Support the children's multi-sport and racquets camp activities

- Pro Shop Management
 - DOR shall oversee the pro shop
 - DOR shall ensure that inventory levels are maintained and strictly monitored ensuring proper purchases and sales
- Maintain professional credentials and visibility in racquets community
- Lessons
 - DOR to provide personally and through assistant professionals and instructors, high-quality, individually tailored lessons (private and group) to BHC members of all ages and skill levels
- Assistant Professionals, instructors, and other staff
 - DOR to hire, train, supervise, and monitor the performance of all racquets staff necessary for the Racquets Program
- Assisting and Communicating with Members
 - Actively promote member participation through timely and effective communication via (but not limited to) emails, newsletters, mailings, signage, etc
- Team Selection, Lineups, and Practices
 - DOR shall have sole responsibility for team selection as well as the creation of weekly match lineups for all men's and women's teams
 - DOR should work with Men's and Women's teams to schedule practices (paddle and tennis), provide instruction to teams, and be an active teacher who is willing and able to offer feedback on play
 - DOR should attend matches and be able to provide thoughtful feedback on matches and players performance
- Promote and Enforce Racquets Conduct
 - DOR will promote a culture of good sportsmanship, etiquette, and club spirit between staff and membership
 - DOR will enforce rules and regulations as applicable to the Racquets Program, including but not limited to enforcing rules governing use of facilities and dress code
- Visibility
 - DOR shall maintain a visible presence at BHC
 - DOR should be at the club 5-6 days per week, at times that will maintain the DOR visibility to BHC members
 - Full-time and year-round position

About the Club

Just 20 miles west of Manhattan, Beacon Hill Club sits on nine historic acres in Summit, New Jersey, where history, family, and tradition meet in a private sanctuary. Its centerpiece is the 27-room Tudor-style Main Clubhouse, initially built in 1910 on a Revolutionary War landmark as the estate of Carroll P. Basset, founder of Jersey Central Power & Light.

Today, Beacon Hill is a vibrant, year-round community. The Club's renowned outdoor ice rink—hailed as the premier skating experience on the East Coast—comes alive each winter along with the paddle facilities and warming hut. In the summers, members shift to the pool, tennis, and active children's camps supported by a dynamic social calendar for all ages.

A significant lower campus renovation is transforming member experiences, with new locker rooms, a full-service kitchen, and a contemporary restaurant and lounge on the horizon. A planned outdoor terrace will seamlessly connect athletic and social spaces, reinforcing Beacon Hill's legacy as a destination for tradition and innovation.

The 28,000-square-foot Main Clubhouse and future 11,000-square-foot Carriage House offer exceptional dining and gathering spaces. Members also enjoy eight Har-Tru tennis courts, four pickleball and paddle tennis courts with a dedicated Paddle Hut, adult and baby pools, and a seasonal sport court.

How to Apply

Please contact Beacon Hill racquets trustees Tyler Walk (tgwalk@gmail.com) and Monica Richter (monica_c_richter@yahoo.com)